

EMPLOYMENT APPLICATION

Cornell's True Value

310 White Plains Road
Eastchester, NY 10709

PERSONAL INFORMATION

Date _____

NAME _____ SS # _____
Last First Middle

PRESENT ADDRESS _____
Street City State Zip

PHONE NUMBER _____ Are You 18 years or older? Yes No **

Are you a U.S. citizen or an alien authorized to work in the United States? Yes No

**Your Age is 16 years old Do you have WORKING PAPERS? Yes No
 15 years old and your next Birthday is: _____

EMPLOYMENT DESIRED

POSITION Cashier Sales
 Receiving Office DATE YOU CAN START _____

ARE YOU EMPLOYED NOW? _____ MAY WE CONTACT PRESENT EMPLOYER? _____

EVER EMPLOYED BY THIS COMPANY BEFORE? _____ WHEN? _____

EDUCATION	Name & Location of School	*No. of years attended	*Did you graduate?	Subjects studied
Grammar School				
High School				
College				
Trade, Business or Correspondence School				

* The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.

(Continued on next page)

GENERAL

Subjects of Special Study or Research Work _____

U.S. Military or Naval Service _____ Rank _____ Present Membership in National Guard or Reserves _____

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST)

Date Month and Year	Name & Address of Employer	Salary	Position	Reason for leaving
From _____ To _____				
From _____ To _____				
From _____ To _____				

REFERENCES: GIVE THE NAMES OF 2 PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST 1 YEAR

Name	Address	Business	Years Acquainted
1.			
2.			

PHYSICAL RECORD:Do you have any physical limitations that preclude you from performing any work for which you are being considered? Yes No

If yes, what can be done to accommodate your limitation? _____

Please describe _____

In case of emergency notify _____
Name Address Phone Number

“ I certify that the facts contained in the application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be ground for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.”

Date _____ Signature _____

DO NOT WRITE BELOW THIS LINE

INTERVIEWER NOTES: _____
